DOCUMENT RESUME

ED 291 344 IR 013 132

AUTHOR Fidanque, Ann; And Others
TITLE Keyboard Success! Microtype "PAWS" Version. Computer Flip Book.
INSTITUTION Bethel School District, Eugene, Oreg.; Educational Service District 112, Vancouver, WA.; Eugene School District 4J, Oreg.; International Council for Computers in Education, Eugene, Oreg.; Lane County Education Service District, Eygene, Oreg.
PUB DATE 85
NOTE 61p.; For the accompanying teacher's guide, see IR 013 131.
AVAILABLE FROM International Council for Computers in Education, University of Oregon, 1787 Agate Street, Eugene, OR 97403 (1-4 copies $2.50 per copy prepaid).
PUB TYPE Guides - Classroom Use - Materials (For Learner) (051)

EDRS PRICE MF01 Plus Postage. PC Not Available from EDRS.
DESCRIPTORS *Computer Literacy; Elementary Education; Junior High Schools; *Keyboarding (Data Entry); *Microcomputers; Middle Schools; *Typewriting; Word Processing
IDENTIFIERS Apple Microcomputers; Commodore Microcomputers; IBM Personal Computer

ABSTRACT

Designed for use by elementary and middle school students, this computer flip book contains the exercises for each lesson in a 30-lesson keyboarding program, a brief outline of the development of writing devices, and exercises for 25 bonus lessons. For each lesson, the flip book provides a keyboard diagram with the keys that have been introduced and practice exercises. The primary instructional objectives are to teach students how to: (1) keyboard from a correct position; (2) identify the names for the fingers to be used to keyboard; and (3) locate the most frequently used keys with the correct finger. No special software is needed for instruction, and students can enter the lessons on a paper keyboard template, typewriter, blank computer screen, or any word processor. The program can be used in conjunction with a commercial software program; this version of the flip book is designed to be used with the Apple, Commodore, and IBM versions of "MicroType: The Wonderful World of Paws." (EW)

****
* Reproductions supplied by EDRS are the best that can be made *
* from the original document. *
****

ED291344

U.S. DEPARTMENT OF EDUCATION
Office of Educational Research and Improvement
EDUCATIONAL RESOURCES INFORMATION CENTER (ERIC)

This document has been reproduced as received from the person or organization originating it.

☐ Minor changes have been made to improve reproduction quality.

• Points of view or opinions stated in this document do not necessarily represent official OERI position or policy.

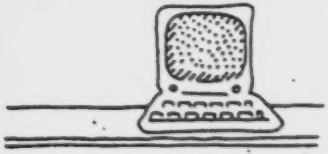
"PERMISSION TO REPRODUCE THIS MATERIAL IN MICROFICHE ONLY HAS BEEN GRANTED BY

David Moursund

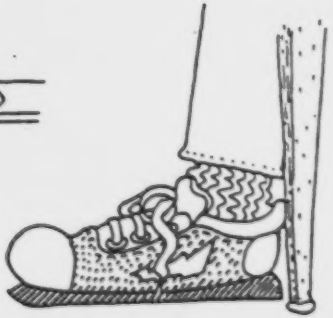
TO THE EDUCATIONAL RESOURCES INFORMATION CENTER (ERIC)."

Lesson 1

1
CLEAR
work area



2
FEET
and chair
flat on floor



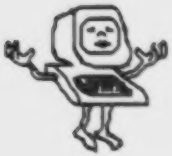
3
SEAT
one hand
span away

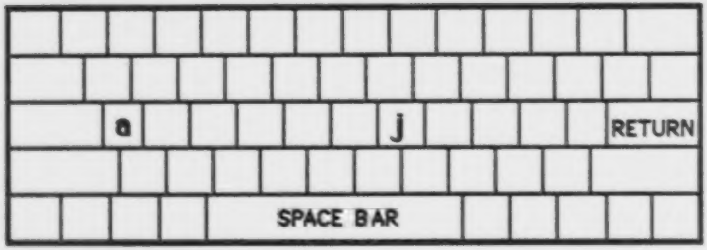
4
FINGERS
-wrists flat
-fingers curved
-tips on keys

HISTORY OF WRITING DEVICES

- Ancient writers used sharp-pointed reeds to write on clay tablets.
- As early as 56 A.D., quill feathers from geese, swans, and crows were used as pens.

Lesson 2





A. aaa jjj aaa jjj aaa jjj aj aj ja ja a ja

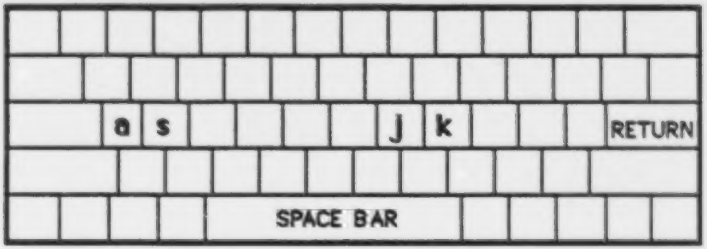
B. ja ja ja aj aj aj a ja a ja jaa jaa jaj jaj

C. jaa jaa jaa ajj ajj ajj jaj jaj jaj aja aja

- In 1040 A.D., Pi Sheng, a Chinese scholar, printed pictograms from individual blocks of wood.

- In 1440 Johann Gutenberg, a German printer, developed moveable metal type.

Lesson 3



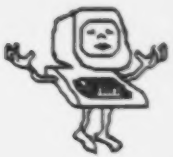
A. jak a jaks sak sks aks aka ksk jka jaj

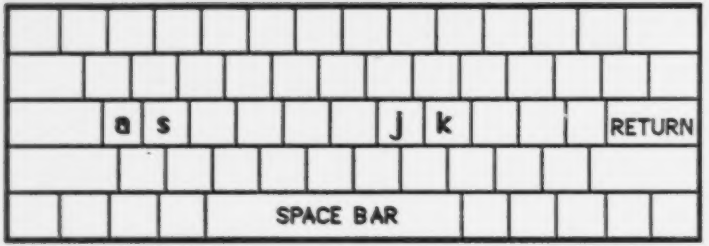
B. sass jak ask a sak as a ask a as a ask a

C. kass asks ask kass jask sass kass jass

- The first pencils were made in England in 1564.
- Steel point pens were invented in 1780, fountain pens in 1884 and ball point pens about 1944.

Lesson 4





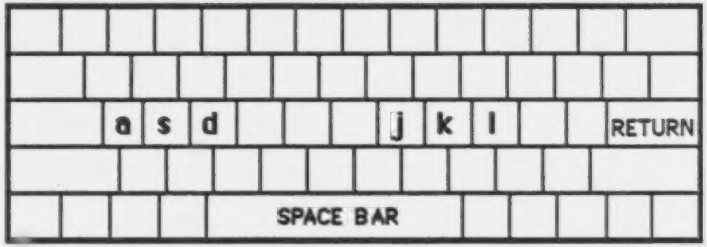
A. ask a as a ask a as a sak a sak kak

B. sass kas sass jass kass kjk ksk kak

C. ak ak jak jak sak sak ask ak ask kass

- In 1868 three Americans received a patent on a device called a "typewriter."
- Electric typewriters were used in 1920.
- The first word processors were developed in the early 1970's.

Lesson 5



A. lass adds a salsa salad a sad dad

B. alas a dallas a sad kass ads a lad adds

C. ask lads ask a lass all dads add salsa

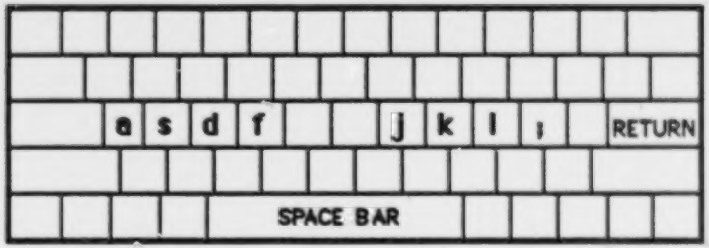
Bonus Lesson 6

dads flask; as a lad; sass a lass; salal;

salal salads; all fall; a fall ad; flasks fall;

a sad lad falls; a lads salsa salad;

Lesson 6



A. ask dad; ask a lass; dads salads; ads;

B. a fall fad; a flask falls; fall flasks;

C. ask all lads; dads fads; salad fads;

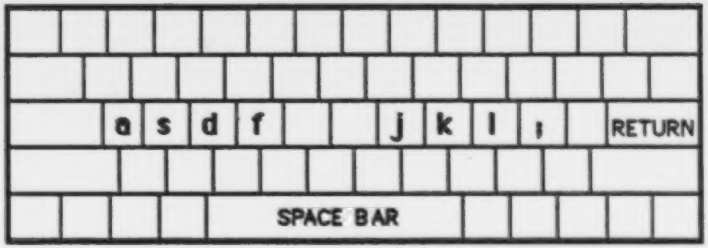
Bonus Lesson 7 Keyboarding Rate

A. all lads salsa salsa; ask lass

B. flask falls; sad jak; all alas

C. dad adds salsa; lads alas dads

Lesson 7



A. ask dad; ask a lass; a lads salal salad;

B. fall flasks; fall fads fall; a fall fad

C. a sad lass falls; alas a lad; salad fads;

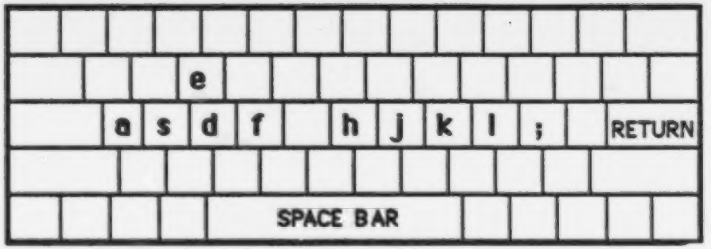
Bonus Lesson 8

false shells; led a sale; half a salad

eels held shells; jell a salad; a fake leaf

has jade sales; a shell shed; a leaf fell

Lesson 8



A. dad led elks; feed eels leeks; seals fade;

B. he had; held half; has a heel; she heals;

C. seal a flask; as she ladles; dead ahead;

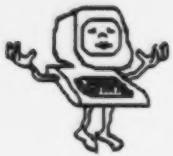
Bonus Lesson 9

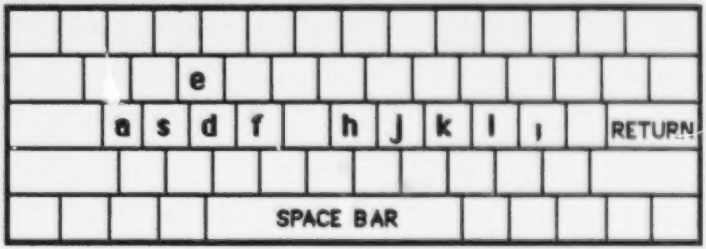
lake shade; false sashes; a salad ad

she heals elks; a desk safe; heed a deed

see sea shells; a deaf elf; has a hall

Lesson 9





A. elks seek; seals feed; a fake dead eel;

B. ha ha hee hee; seek shade; sea shells;

C. she had asked; safe lakes; a half fed elf;

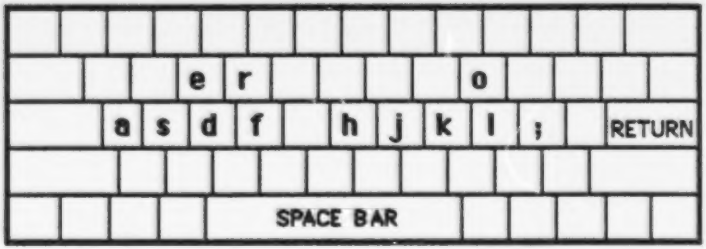
Bonus Lesson 10

her old oak desk; hear a hare; ask dad;

soak her rash; a hard floor; off of a roof;

for a shelf; rah rah rah; rake so hard;

Lesson 10



A. old fool; hello floor; look offshore;

B. red rose; share her doll; real red rakes;

C. look for food; reorder jars; old hoses;

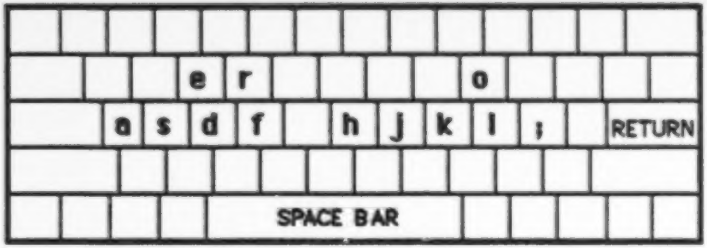
Bonus Lesson 11

read for her; hear jokes; sharks food;

sold jello; a door hole; a red jar;

look for desks; red shells; old ladders;

Lesson 11



A. old jello; fool a horse; old hoses; hello;

B. real red roses; ears hear larks; sold food;

C. look for rolls; dark lakes; order shoes;

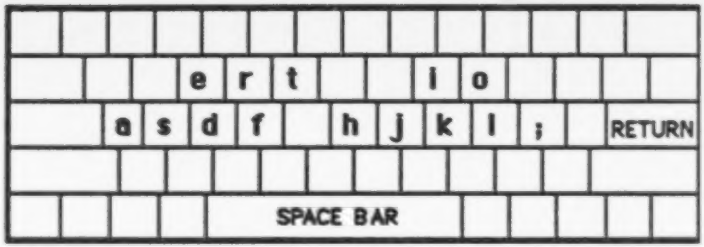
Bonus Lesson 12

three trolls; a dotted toad; too hot

tried to slide; fifth sister; it fits her;

hoist sails; stare at stale fried fish

Lesson 12



A. if it is; like to ride; the kite flies;

B. a toad tried; ate it at first; hire kids;

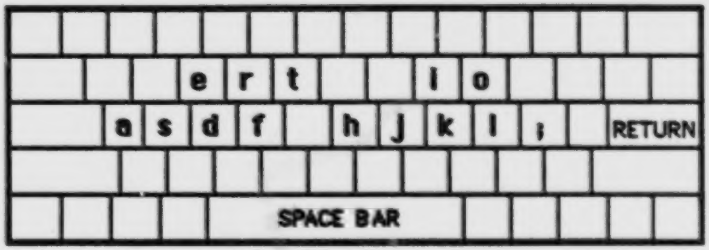
C. take to the trail; start to slide the stilts;

slide it to the lake; at the oak stairs

is sort of dried; tore his toe; lost tot

trotted to the hill; this is; she said

Lesson 13



A. if it sits; this state; lots of fir trees;

B. their last letter; at the third hit;

C. tried the third trail; ride the first jet;

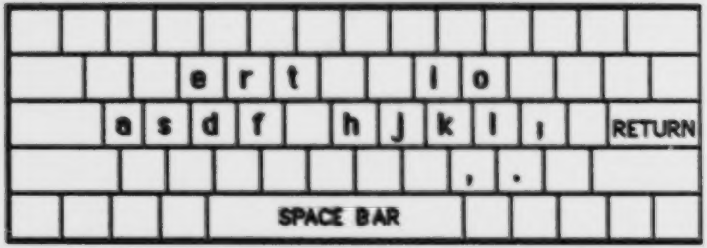
Bonus Lesson 14

three ft. the hr. karate. hotels.

trolls, trails, trees, dads, lads, lasses

three little fish. likes to slide those stilts.

Lesson 14



A. the hot jail. the other three. if he does.

B. a, s, d, f, j, k, l. a, s, d, f, j, k, l. letters

C. had a flat tire. tore his toe, lie still.

Bonus Lesson 15

Lois skied to Hero Lake at three to see Kerri. Herds of elk trotted to Hero Lake too. Lisa stared at the herds as Kerri skied the other trail.

Lesson 15

			e	r	t			i	o				
	a	s	d	f		h	j	k	l	;		RETURN	
SHIFT									,	.	?		
				SPACE BAR									

A. Oskar ate his toast. Is Kerri tired?

B. Is that a toad? I still see Oak Lake.

C. Had Lisa, Kae or Joel lost? Is it his?

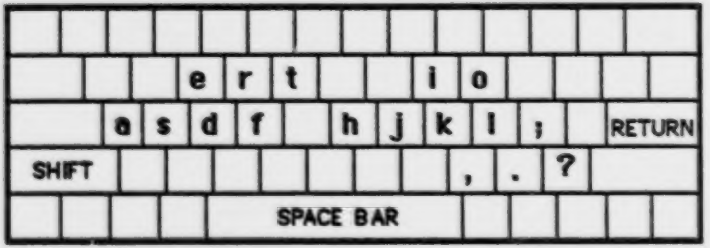
Bonus Lesson 16 Keyboarding Rate OPTIONAL

A. her hero dreads; so read jokes

B. flasks of roses; rare jar fell

C. hold her ladder; a lark soars

Lesson 16



A. Is Jed late for his date, Karla Oakes?

B. Look after Kelli Kale. Ollie Hill hides.

C. O.J., Lissa or Jake hate hot fried eel.

Bonus Lesson 17

Jud sees a letter of clues at the cafe. He tried to crack the code. It said to rush to the roller coaster at the surf.

Lesson 17

			e	r	t		u	i	o					
	a	s	d	f		h	j	k	l	;		RETURN		
SHIFT			c					,	.	?				
				SPACE BAR										

A. Kris sees crackers at the couch.

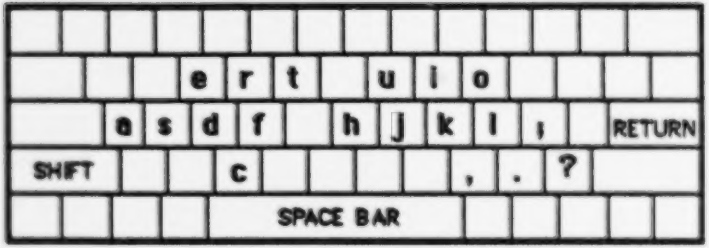
B. Judd uses flour to create four tart crusts.

C. Hurrah, our soccer star scored. Hurrah.

Bonus Lesson 18

Here are our stock car races. Jarl Jute, a cool dude, has oil or fuel for the autos. Here are four fast cars. Her car is fifth.

Lesson 18



A. I hear our ukelele call. I trust Lulu.

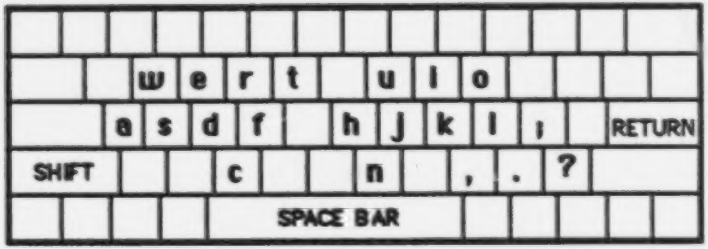
B. Is the circus here? Ice Lake is so cold.

C. Jack tells such useless facts. It is ice.

Bonus Lesson 19

I like hot weather. Ike likes to drink cola and eat snickerdoodles when it is hot. Jane likes to drink ice water. Neena likes to read and write stories. Nadine earns nickels.

Lesson 19



A. Nonie cannot land one. Ned wants Nikes.

B. He will know the weather. How did I win?

C. Our cow chewed her cud. Nan is a friend.

Bonus Lesson 20

Gerald and his gang created a great show in his garage. Together the gang thought of the title, Dracula and King Kong Go to the Cascades.

Lesson 20

A. Gigi gags the goose. The goslings go!

B. When will Elsa grin? Gina is digging.

C. Tigger is a tiger. Greta wears goggles!

Bonus Lesson 21

Alan guarded the fort in the jungle forest. He heard a long, loud growl, the sound of the hungriest tiger. Alan signaled Tess to close the gate.

Lesson 21

		w	e	r	t		u	i	o				
	a	s	d	f	g	h	j	k	l	;		RETURN	
SHIFT			c			n		,	.	?	SHIFT		
				SPACE BAR									

A. Roger is not going. Ted gets to go now!

B. Where is Sarah? She giggles with Gina.

C. Don gets a goat. Sue juggles oranges.

Bonus Lesson 22

Ben is running in the Butte to Butte race now. He scrambled to the mob in the middle. Bill had been in back of Ben but Bill broke his Butte to Butte record.

Lesson 22

		w	e	r	t		u	i	o					
	a	s	d	f	g	h	j	k	l	;		RETURN		
SHIFT			c		b	n	m	,	.	?	SHIFT			
				SPACE BAR										

A. Mama melted marshmallows. Make nine!

B. Bob Budd hobbled to the scrabble board.

C. Mom found brontosaurus fossils in Maine.

Bonus Lesson 23 Keyboarding Rate OPTIONAL

A. Her cat Jack sits at the door.

B. Kurt rushed to see the circus.

C. Lee skis faster to catch Karl.

Lesson 23

A. Mama and Marie made a major mistake!

B. Babies babble; black bumble bees bite.

C. Am I unable to remember his best fables?

Bonus Lesson 24

Pam planned a perfect trip to Eexnon planet. On the road Max shouted for her to stop and help pull the trapped taxi out. Then Pam and Max relaxed with space popsicles.

Lesson 24

A. Max and Tex mix sixteen boxes of jello.

B. Rex bopped a purple puppet from Mexico.

C. Pearl, will Pam please pass the peas?

Bonus Lesson 25

Patrick picked a piece of pineapple upside down pie. His pal Alexis was keeping the extra pan of pie for a surprise. Alexis said to Patrick that he should keep his paws out of her pie pan.

Lesson 25

		w	e	r	t		u	i	o	p				
	a	s	d	f	g	h	j	k	l	;		RETURN		
SHIFT			x	c		b	n	m	,	.	?	SHIFT		
					SPACE BAR									

A. People plant peach, pear and plum trees.

B. Max plans to relax in Mexico or Texas.

C. Will Patti take a maximum of six exams?

Bonus Lesson 26

The word dinosaur means terrible lizard. Pterodactyls were flying dinosaurs. Many people do not realize that they did not really fly, they glided. The most famous and amazing dinosaur was Tyrannosaurus Rex.

Lesson 26

		w	e	r	t	y	u	i	o	p				
	a	s	d	f	g	h	j	k	l	;		RETURN		
SHIFT		z	x	c		b	n	m	,	.	?	SHIFT		
				SPACE BAR										

A. Yes, you ran all the way to Yellowstone.

B. Liz did crazy, zany zigzags with pzazz.

C. Way yonder a lazy zombie yodeled loudly.

Bonus Lesson 27

Zola plans to run away to a city in Tanzania. She will carry her zither in a yellow suitcase. She hopes to get a job in that country. We wish her lots of luck.

Lesson 27

		w	e	r	t	y	u	i	o	p				
	a	s	d	f	g	h	j	k	l	;		RETURN		
SHIFT		z	x	c		b	n	m	,	.	?	SHIFT		
				SPACE BAR										

A. Elizabeth heard jazz while eating pizza.

B. Do you play in yucky, messy alleys?

C. The lazy, dozing lizard amazed Larry.

Bonus Lesson 28

Mazie spotted a squirrel squirming in a trap. She quickly freed the squirrel. Quietly, she spoke to it, "You will be quite well in no time."

Lesson 28

A. Queen Janice quarreled about the quarter.

B. Gwen yelled, "Quit those quiz questions."

C. "A square of my quilt qualified to win."

Bonus Lesson 29

Vivian's pet viper wouldn't come home. "This isn't like my viper. He avoids leaving his cave," she said. Victor's brother said, "Maybe your viper's the vampire's next victim.

Lesson 29

	q	w	e	r	t	y	u	i	o	p				
	a	s	d	f	g	h	j	k	l	;	"	RETURN		
SHIFT	z	x	c	v	b	n	m	,	.	?	SHIFT			
				SPACE BAR										

A. Vicky's friend Steve will vote for Val.

B. Isn't Vic's brother driving? Let's go.

C. Val's van has five shelves, doesn't it?

Bonus Lesson 30 Keyboarding Rate

A. Did the quick, brown fox jump?

B. Is there time for some people?

C. Magician Vic can zap all yaks.

Lesson 30

	q	w	e	r	t	y	u	i	o	p			
	a	s	d	f	g	h	j	k	l	;	" '	RETURN	
SHIFT	z	x	c	v	b	n	m	,	.	?	SHIFT		
				SPACE BAR									

A. Big planes can't zoom by the new tower.

B. Didn't my ax zip through the black wood?

C. Won't Elizabeth, John and Mark report?